



2021 Ramona Country Fair - Food Vendor Application

Please read the following event details and guidelines before submitting your application.

Event Details:

Fair Date: Friday, July 30th, 2021 through Sunday August 1st, 2021

Hours of Operation: Fri: Noon-11pm, Sat:10am-11pm, Sun:10am-9pm

Location: Ramona Outdoor Community Center, 421 Aqua Lane, Ramona, CA 92065

Venue Details: Venue is outside and on grass. This is a rain or shine event.

Vendor Guidelines:

Setup: **COVID Compliant Event, protocols will be in effect and we ask all to follow County guidelines. All vendors must set up on Thursday July 29th from noon to 7pm.** This is an outside rain or shine event. Vendors must bring their own canopies, tents, tables, chairs, lights, extension cords, etc. We will make every attempt to get your vehicles as close to your vendor space, but your vehicle must be off the site by 7pm. Vendors may bring food and non-alcoholic beverages for their own consumption. Please keep coolers out of sight.

Breakdown: NO breakdown will be permitted before the completion of the event on that **Sunday, August 1st** prior to 9:00pm. Vendors who breakdown down early will not be entitled to their \$50 deposit refund.

Security: Booths must be manned always while the gates are open for the entire 3-day event. There will be 24-hour security on the grounds starting on Thursday and ending on Sunday. It is the Vendor's responsibility to keep valuables secure always.

Insurance: A **Certificate of Insurance with Additional Insured wording is required**, or vendor must pay \$50 uninsured vendor fee. (See page 2)

Retail Privileges: Vendors may conduct business only within the confines of their rented space.

Power: **Power is not guaranteed. You are solely responsible to have a backup generator in case our power fails. If your power needs are high, you must bring your own generator. Vendors should also bring a 3-pronged locking 30-amp adapter to plug into our spider boxes.** Each space is supplied with (1) 110V/20-amp service. If you have additional power needs, please notify management in advance. It is recommended that you use **LED and compact fluorescent bulbs** for your lighting needs.

Ice: Available for purchase on site at **\$10/20lb bag**. Please notify us if you plan to purchase ice so we can have enough on hand. Preference will be given to vendors who state their needs early.

Change: There are no accommodations available to make change so please be prepared.

Items Not Allowed: Shavings/straw is not permitted. Tobacco, e-cigarettes, tobacco/drug paraphernalia, or any item(s) that promote an illicit substance is prohibited from being sold.

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Thank you for your interest in being a food vendor at the Ramona Country Fair. Please review these instructions carefully. This application is neither an offer or a guarantee of space. If you have any questions regarding this application, please call or email the Ramona Chamber of Commerce at (760) 789-1311 or rcstaff@ramonachamber.com. **Incomplete applications will not be accepted or returned.**

Instructions for Completing this Application:

1. This application is neither an offer or guarantee of space.
2. All questions on the form must be answered completely as it will be the representation of your business for the selection process.
3. **Submit menu items with prices for each stand, including drink sizes and prices.** Be specific; if a vendor space is issued, it will be assigned based on this menu only, so please be thorough.
4. Submit a valid copy of your **California Seller's Permit, San Diego County Food Handler's (ServSafe) Certificate and Temporary Food Facilities (TFF) Permit from the County of San Diego Department of Environmental Health Food and Housing Division. To obtain a TFF Permit, contact the County of San Diego Department of Environmental Health Food at 858-505-6900.**
5. Vendors must include a **Certificate of Insurance with Additional Insured wording** naming the **Ramona Chamber of Commerce, Ramona Chamber of Commerce Board of Directors, Ramona Outdoor Community Center, Ramona Municipal Water District,** and the **Ramona Parks and Recreation Association.** *If you don't have general liability insurance, an additional fee of \$50.00 is required.*
6. **Make sure you sign the application where indicated.**
7. If a vendor is accepted, management will determine the location of your booth. Locations are subject to change year to year.

Vendor Fees:

Vendor fees are for the entire 3-day event. **A \$50 deposit is included in pricing below and must be submitted with the application.** There are **NO REFUNDS** except the \$50 deposit which may be refundable if the vendor stays for the entire duration of the 3-day event. **Vendor booth fees increase by an additional \$50.00 for applications received after July 1st, 2021**

<i>Vendor Fees (\$50 Fee Increase After July 1st)</i>	<i>CHAMBER MEMBER</i>	<i>NON-CHAMBER MEMBER</i>
<i>10x20 Booth Space</i>	<i>\$450.00</i>	<i>\$600.00</i>
<i>10x10 Booth Space (Non-Profit Only)</i>	<i>\$250.00</i>	<i>\$275.00</i>
<i>Overnight Parking</i>	<i>\$50.00</i>	<i>\$50.00</i>
<i>Uninsured Vendor Fee</i>	<i>\$50.00</i>	<i>\$50.00</i>

Payment:

Checks are made payable to Ramona Chamber of Commerce.

To make a payment over the phone, call the Ramona Chamber Office at 760-789-1311.

To make a payment online, visit the vendors section on ramonacountryfair.com.

Application Submission:

Please mail completed applications including the required documents as requested in this application and check to **1306 Main Street Suite 103 Ramona CA, 92065.** Applications can also be rcstaff@ramonachamber.com or faxed to 760-789-1317. To confirm your application has been received, contact 760-789-1311.

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Check one: Chamber Member Not a chamber member Non-profit

Please type or print (in ink)

Business Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Business Phone _____ Residence Phone _____

Email Address _____ Website _____

CA Sellers Permit # _____ (attach copy to application)

Non-profit State ID # _____ Food Handler's # _____

MENU

Submit a typed or printed list of all *proposed* menu items. List must include sizes, descriptions and prices for each item you are requesting to sell. Approved menu(s) will become part of your contract, if you are accepted. Please be very specific.

INSURANCE REQUIREMENTS

The Vendor shall obtain and maintain, for the duration of this Agreement, the minimum insurance coverage set forth below. All coverage shall be written on an occurrence basis. All coverage shall be underwritten by companies authorized to do business in the State of California and currently rated A- or better or otherwise acceptable to the Ramona Chamber of Commerce. By requiring such minimum insurance, the Ramona Chamber of Commerce shall not be deemed or construed to have assessed the risk that may be applicable to the Vendor under this Agreement. The Vendor shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and/or broader coverage. The Vendor is not relieved of any liability or other obligations assumed pursuant to this Agreement due to its failure to obtain or maintain insurance in sufficient amounts, duration, or types. The Vendor shall provide proof of insurance mandated under this Agreement at least 48 hours prior to the commencement of the event which is the subject of this Agreement. **The Commercial General Liability Policy shall name the Ramona Chamber of Commerce and the Ramona Chamber of Commerce Board of Directors as additional insured along with Ramona Outdoor Community Center, Ramona Municipal Water District, and the Ramona Parks and Recreation Association.**

Coverage

- A. Worker's Compensation
- B. Employers Liability
- C. Commercial General Liability
 - Aggregate Limit
 - Each Occurrence Limit

Limit

Statutory
\$500,000 each accident
\$1,000,000
\$500,000

PLEASE READ

All food and beverage vendors selling, providing samples, or giveaways must have a Temporary Food Facility (TFF) Permit issued by San Diego County Department of Environmental Health. A copy of the TFF Permit should be submitted to the Chamber of Commerce along with your vendor space application to ensure availability at the event. The County of San Diego issues the TFF permit for a 1 to 4-day event. The TFF Permit must be submitted and approved 14 days prior to the event or the San Diego County Department of Environmental Health will impose an additional late fee. Food handler's certificates and other requirements imposed by the Department of Environmental Health are the responsibility of the vendor. For further assistance, contact the San Diego County Department of Environmental Health at (619) 338-2222.

Tobacco, tobacco/drug paraphernalia, or any item(s) that promote the illicit substance is prohibited from being sold.

*** IF YOU DO NOT HAVE A TFF PERMIT ON FILE WITH THE SAN DIEGO COUNTY, YOU WILL NOT BE ABLE TO HAVE A BOOTH! ***

Payment

Please make checks payable to the Ramona Chamber of Commerce. Mail your check along with your application to the Ramona Chamber of Commerce, 1306 Main Street Suite 103, Ramona CA, 92065. Applications can also be emailed to the Ramona Chamber at rccstaff@ramonachamber.com with a telephone credit card payment (760-789-1311).

Certification of Applicant

I have read and understand the instructions and any additional information attached. I understand that this for is an application for space only, and is neither a commitment by the applicant, nor an offer by the Ramona Country Fair to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge. **This is a rain or shine event, no refunds.**

Signature _____ Date _____

Printed Name _____ Title _____