



## **2021 Ramona Country Fair – Commercial/Craft Vendor Application**

Please read the following event details and guidelines before submitting your application.

### **Event Details:**

**Fair Date:** Friday, **July 30, 2021** through Sunday **August 1, 2021**

**Hours of Operation:** Fri: Noon-11pm, Sat: 10am-11pm, Sun: 10am-9pm

**Location:** Ramona Outdoor Community Center, 421 Aqua Lane, Ramona, CA 92065

**Venue Details:** Venue is outside and on grass. This is a rain or shine event.

### **Vendor Guidelines:**

**Setup:** **COVID compliant event, protocols will be in effect and we ask all to follow County guidelines.**

**All vendors must set up on Thursday July 29, 2021 from noon to 7pm.** This is an outside rain or shine event. Vendors must bring their own canopies, tents, tables, chairs, lights, extension cords, etc. We will make every attempt to get your vehicles as close to your vendor space, but your vehicle must be off the site by 7pm. Vendors may bring food and non-alcoholic beverages for their own consumption. Please keep coolers out of sight.

**Breakdown:** **NO breakdown will be permitted before the completion of the event on that Sunday, August 1st prior to 9:00pm. Vendors who breakdown down early will not be entitled to their \$50 deposit refund.**

**Security:** Booths must be manned always while the gates are open for the entire 3-day event. There will be 24-hour security on the grounds starting on Thursday, when gates open, and ending on Sunday when gates close. It is the Vendor's responsibility to keep valuables secure always.

**Insurance:** A **Certificate of Insurance with Additional Insured wording is required**, or vendor must pay \$50 uninsured vendor fee. (See page 2)

**Retail Privileges:** Vendors may conduct business only within the confines of their rented space.

**Power:** **Power is not guaranteed. If your power needs are high, you must bring your own generator.** **Vendors should also bring a 3-pronged locking 30-amp adapter to plug into our spider boxes.** Each space is supplied with (1) 110V/20-amp service. If you have additional power needs, please notify management in advance. It is recommended that you use **LED and compact fluorescent bulbs** for your lighting needs.

**Ice:** Available for purchase on site at **\$10/20lb bag**. Please notify us if you plan to purchase ice so we can have enough on hand. Preference will be given to vendors who state their needs early.

**Change:** There are no accommodations available to make change so please be prepared.

**Items Not Allowed:** Shavings/straw is not permitted. Tobacco, e-cigarettes, tobacco/drug paraphernalia, or any item(s) that promote an illicit substance is prohibited from being sold. Any food items being sold or sampled will not be accepted without a **Temporary Food Facilities Permit from the County of San Diego**

**Department of Environmental Health Food and Housing Division. To obtain a TFF Permit, contact the County of San Diego Department of Environmental Health Food at 858-505-6900.**

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Thank you for your interest in being a commercial/craft vendor at the Ramona Country Fair. Please review these instructions carefully. This application is neither an offer or a guarantee of space. If you have any questions regarding this application, please call or email the Ramona Chamber of Commerce at (760) 789-1311 or [rccestaff@ramonachamber.com](mailto:rccestaff@ramonachamber.com). **Incomplete applications will not be accepted or returned.**

### **Instructions for Completing this Application:**

1. This application is neither an offer or guarantee of space.
2. All questions on the form must be answered completely as it will be the representation of your business for the selection process.
3. **The list of products you are requesting to sell/display/promote/give away must be specific.**
4. Submit a valid copy of your California Seller's Permit.
5. Vendors must include a **Certificate of Insurance with Additional Insured wording** naming the **Ramona Chamber of Commerce, Ramona Chamber of Commerce Board of Directors, Ramona Outdoor Community Center, Ramona Municipal Water District, and the Ramona Parks and Recreation Association.** *If you don't have general liability insurance, an additional fee of \$50.00 is required.*
6. **Make sure you sign the application where indicated.**
7. If a vendor is accepted, management will determine the location of your booth. Locations are subject to change year to year.

### **Vendor Fees:**

Vendor fees are for the entire 4-day event. **A \$50 deposit is included in pricing below and must be submitted with the application.** There are **NO REFUNDS** except the \$50 deposit which may be refundable if the vendor

<b><i>Vendor Fees</i></b>	<b><i>Craft (Handmade) Vendor</i></b>	<b><i>General or Commercial Vendor (Chamber Member)</i></b>	<b><i>General or Commercial Vendor</i></b>
<b><i>12x12 Booth Space</i></b>	<b><i>\$275.00</i></b>	<b><i>\$300.00</i></b>	<b><i>\$350.00</i></b>
<b><i>12x12 Booth Space Corner Space (2 Sides Open)</i></b>	<b><i>\$300.00</i></b>	<b><i>\$350.00</i></b>	<b><i>\$375.00</i></b>
<b><i>12x12 Booth Space Non-Profit Only</i></b>		<b><i>\$225.00</i></b>	<b><i>\$275.00</i></b>
<b><i>Uninsured Vendor Fee</i></b>	<b><i>\$50.00</i></b>	<b><i>\$50.00</i></b>	<b><i>\$50.00</i></b>
<b><i>Overnight Parking</i></b>	<b><i>\$50.00</i></b>	<b><i>\$50.00</i></b>	<b><i>\$50.00</i></b>

stays for the entire duration of the 4-day event. **Vendor booth fees increase by an additional \$50.00 for applications received after July 1<sup>st</sup>, 2021.**

### **Payment:**

**Checks are made payable to Ramona Chamber of Commerce.**

To make a payment over the phone, call the Ramona Chamber Office at 760-789-1311.

To make a payment online, visit the vendors section on [ramonacountryfair.com](http://ramonacountryfair.com).

### **Application Submission:**

Please mail completed applications including the required documents as requested in this application and check to **1306 Main Street Suite 103 Ramona CA, 92065.** Applications can also be emailed to [rccestaff@ramonachamber.com](mailto:rccestaff@ramonachamber.com) or faxed to 760-789-1317. To confirm your application has been received, contact 760-789-1311.

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Check one:  Vendor (Chamber Member)  Vendor (Non-Member)  Craft  Non-profit

Please type or print (in ink)

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone \_\_\_\_\_ Residence Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Website \_\_\_\_\_

CA Sellers Permit # \_\_\_\_\_ (attach copy to application)

Non-profit State ID # \_\_\_\_\_

## Payment

Please make checks payable to the Ramona Chamber of Commerce and mail with your application to the Ramona Chamber of Commerce, 1306 Main Street Suite 103, Ramona, CA 92065. Applications can also be emailed to the Ramona Chamber at [rcstaff@ramonachamber.com](mailto:rcstaff@ramonachamber.com) with telephone credit card payment (760-789-1311).

## INSURANCE REQUIREMENTS

The Vendor shall obtain and maintain, for the duration of this Agreement, the minimum insurance coverage set forth below. All coverage shall be written on an occurrence basis. All coverage shall be underwritten by companies authorized to do business in the State of California and currently rated A- or better or otherwise acceptable to the Ramona Chamber of Commerce. By requiring such minimum insurance, the Ramona Chamber of Commerce shall not be deemed or construed to have assessed the risk that may be applicable to the Vendor under this Agreement. The Vendor shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and/or broader coverage. The Vendor is not relieved of any liability or other obligations assumed pursuant to this Agreement due to its failure to obtain or maintain insurance in sufficient amounts, duration, or types. The Vendor shall provide proof of insurance mandated under this Agreement at least 48 hours prior to the commencement of the event which is the subject of this Agreement. **The Commercial General Liability Policy shall name the Ramona Chamber of Commerce and the Ramona Chamber of Commerce Board of Directors as additional insured along with Ramona Outdoor Community Center, Ramona Municipal Water District, and the Ramona Parks and Recreation Association.**

### Coverage

- A. Worker's Compensation
- B. Employers Liability
- C. Commercial General Liability
  - Aggregate Limit
  - Each Occurrence Limit

### Limit

Statutory  
\$500,000 each accident  
\$1,000,000  
\$500,000

## Certification of Applicant

I have read and understand the instructions and any additional information attached. I understand that this form is an application for space only, and is neither a commitment by the applicant, nor an offer by the Ramona Country Fair to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_